



friendship force
OTTAWA



Board meeting October 29 2024 9:00am ET¹

Present: Anna van Adrichem Rochon (president); Vivien Runnels (secretary); Marie France Horton (VP membership); Joan Kinnie (VP Journeys)

Guest: Julie Breeze.

- 1) Anna outlined the agenda for the Annual General Meeting, which included the approval of the agenda, minutes of the annual general meeting from December 2023 and FFO's annual reports for 2024. She confirmed the order of the agenda, and the election of the Board of Directors.

Anna, Colin, Joan and Marie-France will present their reports. Anna also mentioned that the board would not report or read the reports that have been sent out already for members to read, but that the meeting would offer a time for questions.

The Board also discussed introducing new members and guests. Marie France will introduce the new members and ask them about how they heard about Friendship Force.

- 2) Joan and Anna discussed the availability of sign-up sheets for Missoula and Medicine Hat (will include those who have expressed interest already), with Anna agreeing to handle the Kern County sign-ups.

Joan will follow up with the Ghana representative regarding the number of ambassadors they can accommodate. (Ghana sign-up sheet will be prefilled with those who have already signed up).

Julie will send the Kern County sign-up sheet to Anna.

Anna will prepare the Kern County sign-up sheet (with names of those who have already signed up to volunteer).

- 3) Everyone felt that they were prepared for the Annual General Meeting. Anna asked board members to be at the AGM location around 11am for room preparation. Meeting closed at approximately 9:25am.

¹ Please note: Notes were originally by Zoom AI and edited by VR.