



**General Meeting June 19, 2017**  
**Tom Brown Arena Community Centre, Ottawa**



The meeting was called to order at 7:38 p.m. with 78 members present. There were no guests.

**1. Approval of Agenda**

Wendy Adams

**MOTION: To approve the draft Agenda, as revised, for the June 19, 2017 Friendship Force Ottawa (FFO) General Meeting (GM). Moved by Carolyn Masleck, seconded by Dorothy Brunet, carried.**

**2. Welcome/Introductions/Guests/Announcements**

Wendy Adams

Wendy welcomed everyone to the meeting. Jessica Sullivan invited everyone to let her know about their interest in participating in FFO's Supper Club.

**3. VP Membership**

Lynda Heffernan

a) Report

FFO welcomes new members Laura Cain and Randy Holmes. Laura and Randy joined at the last GM and immediately became active by night hosting a couple on the Memphis/Villages journey. Their addition brings the membership up to 160.

FFO, represented by Jenny Rae and myself, was present at an Infomart for the National Association of Federal Retirees on May 2. The meeting attracted around 200 people and we handed out about 35 business cards to those who were actively interested. We hope that this will attract new members, especially in the fall, after many of them have officially retired.

**4. Approval of April 10, 2017 GM Draft Minutes**

Heather Harrison

**MOTION : To approve the draft Minutes, as presented, for the April 10, 2017 FFO GM. Moved by Jaap Schouten, seconded by Ruth Kirk, carried.**

**5. VP Journeys**

Eugenie Prevost

a) 2017 Update

Eugenie presented the information appended at Appendix A.

b) Hosts for Guadeloupe Journey (July 29 - August 12)

Andrew Stirling

Andrew informed members that FF Guadeloupe is coming to Ottawa-Gatineau for two weeks from July 29 to August 12, and, many hosts are still needed. He distributed a form on which members could indicate how they could host and when. The form is an innovative approach to solicit volunteers and to limit telephone calls. Members submitted their completed forms to Andrew at the end of the meeting.

c) 2018 Journeys Update Eugenie Prevost  
Eugenie updated members about the 2018 outbound journeys. See Appendix A.

d) Presentation on Part Two of Guadeloupe Children & Parents Pilot Project Andrew Stirling  
Andrew presented a slide show describing the outcome of this pilot which has garnered a lot of interest and was enjoyed by all the participants. Some people in Ottawa - not related to the original project - asked to night host as they want to bring the program to their school. A few FFO members participated in the pilot. Rosemae Blackwood and Gail Nevrument spoke about the wonderful time they had shopping with some women from Guadeloupe, welcoming them into their kitchens to cook, and then eating the wonderful food they prepared.

Parents enjoyed making new friendships and sharing this adventure with their children. Andrew said that FFI will roll out this new Family2Family (F2F) initiative by first presenting it at the FFI World Conference August 24-28. The Ottawa-Carleton School Board has expressed interest in negotiating a Memorandum of Understanding with FFI regarding the future direction of the F2F initiative and its involvement in the program.

**6. Treasurer** Alain Dawson

a) Financial Statement  
The few transactions since the last GM financial report in April have not changed our financial status appreciably; therefore, a simplified financial report was presented.

1 Nov 2016 opening balance	
General Account	\$ 2,142.
Reserve Account	+ \$ 3,393. (closed in March 2017)
Exchange Account	+ \$ 1,734. (closed in Dec 2016)
<b>Total</b>	<b>\$ 7,269.</b>
Income amount	+ \$ 7,475. (\$405 above budget)
Expense amount	- \$ 3,755. (\$1,460 below budget)
Inbound advance	- \$ 280. (Canada Day Journey)
12 June 2017 closing balance	<b>\$10,708.</b> (General Account)

Removing the approved \$5,000 in contingency fund, currently leaves us with \$5,708 for operations. The upcoming major expense is the cost of the insurance (Directors and Officers Liability and General Liability Coverage) for \$1,280 which is \$10 less than last year. The approved budget was a deficit budget in the amount of \$1,940. The current difference to budget is \$1,865 on the plus side; therefore, we are heading toward a balanced year.

b) Canadian FF Directors & Officers and Liability Insurance  
Alain explained to members that the Directors and Officers Liability and General Liability Coverage will be renewed for another year.

**7. President**

Wendy Adams

a) Photos and Bios

Donna Nicholson and Vic Hudon were at the meeting taking photos of members. Wendy informed members that she had received updated bios from 110 of the 160 members, and, asked everyone else to submit their updated bios soon.

b) Social Events

Christmas Party - Wendy described a recent successful Farewell Party for the Memphis-Villages Journey held at the Mandarin Restaurant on Hunt Club Road, and asked if members would like to meet there for the Party. The room holds 100+ people seated with some space around the exterior to mingle. Members could meet for a social time/drinks at 4:00 pm with dinner at 5:00 pm. Service is self-serve buffet-style with 150 Chinese, international and Canadian food choices. The price is \$24.99 per person (plus tax and gratuity and beverage) until December 5 after which the price increases to \$31.99. There is no charge for the room and each person will be responsible for his/her own bill.

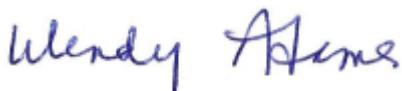
**MOTION: to have a Christmas Party at the Mandarin Restaurant. Moved by Jaap Schouten; seconded by Andrew Nicholson; carried.**

Summer Golf and Activity Day - Members discussed this event and, also, looked at it in terms of the many journeys taking place this summer and how busy members will be fulfilling hosting commitments and journey-related activities.

**MOTION: to pass on the golf and activity day this year due to FFO hosting commitments. Moved by Maria Schouten; seconded by Pierrette Benoit; carried.**

**Adjournment:** The meeting adjourned at 8:30 p.m.

**NEXT GENERAL MEETING is scheduled for Monday, September 18 at the Tom Brown Arena.**



Wendy Adams  
FFO President



Heather Harrison  
FFO Secretary

**Appendices:**

Appendix A: 2017 and 2018 Journey Information

## Appendix A: VP Journey's Report

### **Item 1: 2017 Journeys:**

#### **Recently Completed**

##### Outbound

1. Schwerin, Germany, May 16 - 23 (Presentation at future GM)
2. Hamilton/Burlington (Mini Reciprocal) May 31- June 3 (Presentation at future GM)

##### Inbound

1. Memphis & The Villages, Florida, May 11-18 (Presentation at future GM)
2. Guadeloupe Parent/Children Pilot Project, June 3-17 (Presentation at June 19, 2017 GM)

#### **Upcoming Journeys**

##### Inbound

1. Eastern Canada Sesquicentennial Journey, June 29 - July 2
2. Guadeloupe, July 29 - August 12 \*\*\***requires more day, night and dinner hosts**
3. Hamilton/Burlington (Mini Reciprocal) Oct 25-28 \*\*\***requires more day, night and dinner hosts**

##### Outbound

- N. Colorado & Georgetown Texas, Sept. 27 - Oct. 4 Oct. 6 - 13

### **Item 2: 2018 Journeys - Cheques to be received by **June 30****

The 2018 Journey Draw on June 6, 2018 was attended by ten members. All FFO members had been invited. The results were emailed to members on June 7, 2017 with **specific instructions for cheque submission**. Cheques are required to hold a member's spot on the journey AND on the waiting list.

#### **Please follow the directions below:**

1. Make cheque out to: **FFO Journey \_\_name\_ Account # \_number\_**. (See Chart below for the specific Journey name and #, e.g. **FFO Journey Cape Town Account # 14007**)
2. Write on your cheque your Journey's specific "**Date on Cheque.**" (See Chart Below) (Cheques are dated six months in advance of the Journey, e.g. **Cape Town date is Sept. 17, 2017**).
3. To mail your cheque by **JUNE 30, 2017**, send to: **VP Journeys, FFO, 1599 Des Serins Lane, Orleans, Ontario, K1C 5C4**

JOURNEY NAME AND NUMBER	DATE ON CHEQUE
Cape Town, South Africa <b>14007</b>	September 17, <b>2017</b>
Pecs, Hungary <b>14102</b>	December 10, <b>2017</b>
Quebec City <b>14298</b>	April 10, <b>2018</b>
Sydney and Adelaide, Australia <b>14151</b>	March 13, <b>2018</b>
Washington, DC <b>14220</b>	April 23, <b>2018</b>

**Appendix A: VP Journey's Report (continued)**

<b>DATE/DIRECTION</b>	<b>JOURNEY</b>	<b>AMBASSADORS</b>	<b>JOURNEY AMBASSADOR COORDINATOR</b>
<b>March 7 to 13th</b>	<b>Cape Town, South Africa</b> 14007	<b>15</b> Ambassadors invited; Hosts work	Donna and Alain Dawson
<b>FF Pecs suggested: June: Between 2nd and 3rd weeks</b>	<b>Pecs, Hungary</b> 14102	<b>12</b> Ambassadors invited; Hosts work;	Anna and Paul Rochon
<b>Adelaide: September 13-20</b>  <b>Sydney: September 20-27</b>	<b>Adelaide and Sydney</b> 14151	<b>24</b> and <b>20</b> Ambassadors (respectively)	Joanne Curran and Joan Kinnie
<b>Sept 10-14</b>	<b>Quebec City</b> Mini Exchange 14298	<b>15</b> Ambassadors	Jaap and Marie Schouten
<b>October 23-30</b>	<b>Washington, DC</b> 14220	<b>15</b> Ambassadors	Dorothy Burnet and Kathy Hatherill

June 12, 2017