



Record of Decisions 9 JAN 2016 Board Meeting

1. At the 9 Jan 2016 Board Meeting, the following decisions were rendered:
 - a. For a more timely approval of Club fees and budget, the yearly budget, including Club fee, will be developed for the Sept Board meeting and be presented to members for approval at the Sept GM. The Nov AGM will be dedicated to the yearly reports, reviewing the activities of the past year.
 - b. To provide transparency to the work of the Board and enhance recruitment of Board members, decisions rendered at each Board meeting will be posted on the FFO Web site, and members may request attendance at a board meeting at any time to make a presentation.
 - c. To better control the discussion process using Robert's Rules of Order during meetings, the Board recommends the appointment of a suitable moderator for any meeting requiring a membership vote.
 - d. To reduce the workload of the President, an FFO member should be recruited to work under the direction of VP Communication and Support to maintain and update the FFO Facebook page.
 - e. To ensure that at least two FFO General Account signatories are available as required, all Board members, with the exception of understudies, will become signatories to the FFO General Account.
 - f. Upon review of the Financial Reviewer's report and in step with the implementation of a new exchange account process, the current FFO exchange account will be closed once all activity ceases in that account and any residual amount will be transferred into the FFO General Account. **Not approved:** That each Exchange Account be funded with an initial \$50 at opening.
 - g. The current practice of waiving the current year's membership fee for new members joining part way through the year and applying this fee to the following year creates concerns for years when the membership fee is raised. Therefore the membership fee for new members joining after June 1st will be \$20 for the remainder of that calendar year.

A handwritten signature in blue ink, appearing to read "Donna Nicholson", with a long horizontal flourish extending to the right.

Donna Nicholson
FFO President

A handwritten signature in blue ink, appearing to read "Alain Dawson", with a stylized initial "A" and a long horizontal flourish extending to the right.

Alain Dawson
FFO Secretary